



USSU Student Crew
Room 65, Lower Place Riel
Ph: 966-8038
Fax: 966-6978
Email: studentcrew@ussu.ca

Student Crew Booking Form

Name of Organization: _____ Phone #: _____

Contact Name: _____ Title: _____

Billing Address: _____

Dates & Times Student Crew will be required: _____

Number of Student Crew Staff requested/required: _____

Nature of Work Required: _____

Special Instructions: _____

Terms:

1. All bookings must be made at least 5 working days in advance. Bookings made without 5 days notice may be subject to a charge of \$15.00/hour, per employee in lieu of the regular charges.
2. Bookings in excess of 8 hours/shift will be subject to a charge of \$15.00/hour, per employee for every hour over 8 hours.
3. All hours worked on statutory holidays will be subject to a charge of \$15.00/hour, per employee.
4. Notice of cancellation must be given at least 24 hours in advance of the booking. All cancellations with less than 24 hours notice will be subject to a charge of one hour for each employee scheduled.
5. Charges incurred for items used during a booking will be passed onto the booking group. These charges may include things such as: wristbands, stamps, tape, batteries, etc.
6. Billings are completed at the end of each month.

By signing below you are agreeing to the above terms.

Signature: _____

Date: _____